



**SKAGIT COUNTY
CANVASSING BOARD
SPECIAL MEETING MINUTES¹**

If Regarding Election Date/Type: N/A General Primary Special Election
Date

Meeting Date/Time: Thursday 3/30/2023 1:00 PM
Day of week Date Time

Meeting Location: Skagit County Auditor's Office
Skagit County Administration Building, Room 201
700 S. Second Street
Mount Vernon, WA 98273

MINUTES

Start time: 1:01pm **End time:** 1:07pm

1. Members / County Staff Present:

- Auditor Designee: Sandra Perkins
- Commissioner Designee: Ron Wesen
- Prosecutor Designee: Jason D'Avignon

County Staff: Gabrielle Clay
Emily Humbert
Kelly Moselage

Commenters: _____

Number of citizens choosing not to identify themselves: 0

*unsure of the spelling of citizen's last name.

¹ Minutes of regular and special meetings must be promptly recorded and open to public inspection. (The statute does not specify any particular kind of "recording.") RCW 42.30.035

Meeting called to order at 1:01 PM.

Gabrielle reads General Delegation of Authority to Canvassing Board, which delegates Auditor's office to perform assignable duties of the Canvassing Board per RCW 29A.60.140 (see attached delegation). If passed, this delegation will remain in effect from this day, March 30, 2023, indefinitely until revoked by the canvassing board. Sandra clarifies that means the delegation doesn't have an end date; Gabrielle says that is correct. Delegation wording approved by legal team.

Vote to adopt delegation of authority passes unanimously; none opposed. Delegation signed by Sandra Perkins, Ron Wesen and Jason D'Avignon.

Meeting adjourned at 1:07 PM.



**SKAGIT COUNTY
CANVASSING BOARD
DELEGATION OF AUTHORITY**

The Skagit County Canvassing Board, pursuant to RCW 29A.60.140, hereby authorizes the full-time regular election staff of the Skagit County Auditor's Office ("election staff"), and temporary personnel hired by the Auditor as needed, to act as our representatives. Their duties shall be to examine the postmark, receipt mark, date of oath, and statement on the outer envelope containing the ballot, and to verify that the voter's signature thereon is the same as that on the voter registration record. These duties may be done prior to Election Day. These same representatives will also make determinations as to the disposition of the provisional and challenged ballots, i.e. proper voter registration, proper address, proper precinct, and whether or not the ballot should be submitted to the Canvassing Board for further action. The election staff are authorized to process and tabulate ballots and to supervise and assist temporary personnel, as directed by the Auditor.

All of the above delegated authority is to be exercised under the supervision of the Skagit County Auditor in accordance with the Administrative Rules adopted by the Canvassing Board and administrative regulations of the Secretary of State.

All issues which cannot be resolved to a reasonable certainty by supervisory personnel shall be decided by the Canvassing Board. This delegation of authority by the Canvassing Board for opening and subsequent processing of ballots shall begin upon receipt of returned ballots for any special, primary, or general election and shall end upon final certification of the elections results, inclusive of all applicable recounts.

This general delegation of authority shall remain in effect for each special, primary, and general election until revoked by the Canvassing Board.

Dated this 30th day of March, 2023 in Mount Vernon, Washington.

Skagit County Canvassing Board

A handwritten signature in blue ink, reading "Sandra Perkins", written over a horizontal line.

Skagit County Auditor/Designee

A handwritten signature in blue ink, reading "Ron Wesen", written over a horizontal line.

Skagit County Commissioner/Designee

A handwritten signature in blue ink, written over a horizontal line.

Skagit County Prosecuting Attorney/Designee